







Your journey with the Stronger Homes Grant – North and Far North Queensland

A step-by-step process of the Stronger Homes Grant for homeowners, licensed contractors (i.e. builder or tradesperson) and insurers.

Step-by-step-process	Action	Required documents	Helpful resources/information
<p>1</p>  <p>Apply for Funding</p>	<ul style="list-style-type: none"> Homeowner submits application on SmartyGrants with proof of ownership, insurance details (if relevant), and licensed contractor's quote. Homeowner selects the resilient strategies they wish to apply for. 	<ul style="list-style-type: none"> Proof of property ownership (e.g. rates notice, certificate of title, mortgage statement) Valid ID (e.g. driver's license, passport, Medicare card) Evidence of flood damage to home (e.g. photos of flood damage, photos of each item/area where funding is being applied for, damage assessments from Insurance Claims) Contractor's quote with licence number and scope of work outlining works itemised per strategy. Insurance details (status, company). 	<p>Homeowner support will be provided by the Stronger Homes Grant team,</p> <p>www.qld.gov.au/strongerhomesgrant</p> <p>Information for homeowners – fact sheet Information for contractors – fact sheet</p>
<p>2</p>  <p>Eligibility assessment & Letter of Intent</p>	<ul style="list-style-type: none"> The Stronger Homes Grant team reviews the application and notifies the homeowner of eligibility through a Letter of Intent. The Letter of Intent includes the grant amount and approved works. Homeowner provides the Letter of Intent to their licensed contractor and/or insurance company. 	<p>Letter of Intent from the homeowner to the licensed contractor or insurance company.</p>	<p>www.qld.gov.au/strongerhomesgrant</p> <p>www.qra.qld.gov.au/resilient-homes</p>
<p>3</p>  <p>Contract signed & works begin</p>	<ul style="list-style-type: none"> Homeowner signs a building contract for approved works. Licensed contractor starts work on agreed date. 	<p>Homeowner keeps a copy of their contract for their records.</p>	<p>www.qbcc.qld.gov.au/your-property/build-renovate/contracts-payments</p> <p>www.qbcc.qld.gov.au/your-property/build-renovate/insurance-responsibilities</p> <p>www.qbcc.qld.gov.au/your-property/build-renovate/during-construction</p>
<p>4</p>  <p>Construction Complete</p>	<ul style="list-style-type: none"> The licensed contractor and/or the insurer must provide the homeowner with invoices, trade certification documents and before/after photos. Homeowner uploads documents to SmartyGrants, Stronger Home Grant team. 	<ul style="list-style-type: none"> Invoices from insurer, licensed contractor(s). Before/after photos for each completed item. Certification documents (e.g. Electrical Certificate, Plumbing (Form 4), Aspect Certificate from tradesperson). The Stronger Homes Grant team may also arrange for inspection of works. 	
<p>5</p>  <p>Payment to Builder or Insurance company</p>	<ul style="list-style-type: none"> The Stronger Homes Grant team verifies submitted evidence and processes payment. Payment is made directly to the licensed contractor or insurance company. 		
<p>6</p>  <p>Final Step</p>	<p>The Stronger Homes Grant team emails the homeowner to advise that the grant has been paid.</p>	<p>Homeowner holds on to relevant documents including certification documents to support future building works or discussions with insurer.</p>	